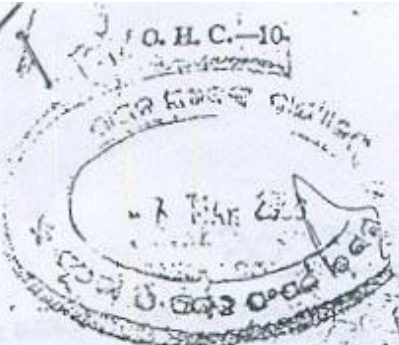




FROM

SPECIAL OFFICER (SPE) _____, THE HIGH COURT OF ORISSA

To

THE Secretary to Government of Orissa
Home Department, Bhubaneswar,

Dated Cuttack, the200

SUBJECT— Supply of Orissa High Court Right to
information Rules, 2005

SIR,

In inviting a reference to your letter No. 39121 dtd. 19.9.05 on the above subject I am directed to send herewith a copy of "The Orissa High Court Right to Information Rules, 2005" alongwith a list of State public Information Officer, Assistant State Public Information Officer and Appellate Authorities appointed for the Orissa High Court and the subordinate Courts for your information and necessary action.

Yours faithfully,

SPECIAL OFFICER (SPL. CELL)

Memo No. _____ / Dated _____

Copy forwarded to the Secretary, Law Department, Orissa, Bhubaneswar for information and necessary action.

SPECIAL OFFICER (SPL. CELL)

OGP—MP-XI (H. C.) S—20,000—19-7-2003 P.T.O.

113 pages

11211

Memo No. 1623 / Dated 25.2.06

Copy forwarded to the Secretary, Govt. of Orissa,
Information and Public Relations Department, Bhubaneswar for
information and necessary action with reference to his letter
No. 23905 dtd. 31.8.05.

[Signature]
25/2
SPECIAL OFFICER (SPL. CELL)

HIGH COURT OF JUDICATURE, ORISSA ; CUTTACK.

NOTIFICATION NO. 77 DATED 23.2.06

(11)

In exercise of power conferred under Section 28 (1), Section 2 (e) (iii) and Section 2 (h) read with Section 5 of The Right to Information Act 2005 (Act No.22 of 2005) the Chief Justice of the High Court of Orissa being the Competent Authority with the concurrence of the Public Authority does hereby make the following Rules.

CHAPTER-I
GENERAL

1. Short Title and commencement

- (i) These rules shall be called "The Orissa High Court Right to Information Rules 2005".
- (ii) They shall come into force with effect from the date of publication in the Orissa Gazette.

2. Definition- In these rules unless the context otherwise requires:-

- (a) "Act" means Right to Information Act, 2005.
(No. 22 of 2005)
- (b) "Competent Authority" means the Chief Justice of Orissa High Court.
- (c) "Ministerial Officer" means an Officer other than a Judicial Officer of the Court.
- (d) "Outlying Court" means a Court not situated at the Headquarters of the district where seat of the District and Sessions Court is situated.
- (e) "Public Authority" means the High Court of Orissa.
- (f) "Subordinate Court" means the Judicial Courts subordinate to the High Court of Orissa situated within its territorial jurisdiction.
- (g) Words and Expressions used but not defined in these rules shall have the same meaning as are respectively assigned to them in the Act.

3. (a) The Additional Deputy Registrar (J & E) shall be the ex-officio State Public Information Officer of the High Court.

(b) The Registrar (Judicial) of the High Court shall be the Appellate Authority of the State Public Information Officer in respect of the Public Authority.

(c) The Ministerial Officers of the stations as mentioned in the Appendix-I shall be the ex-officio Asst. State Public Information Officer of the respective areas.

(d) The District Judge of the concerned district shall be the Appellate Authority in respect of the appeal filed against the order of the Assistant State Public Information Officer posted at the Headquarters of the district.

(e) The Senior most Judicial Officers of the station as indicated in Appendix-I shall be the Appellate Authorities of their respective areas to decide the appeal against the order of the Assistant State Public Information Officer of the concerned area.

4 (a) A person desirous of an information authorized under the Act may apply for information to State Public Information Officer or Assistant Public Information Officer by filing an application with declaration on oath as indicated in the prescribed proforma in Appendix-II or Appendix - II (A) as the case may be on payment of Rs.50/- towards application fees in shape of non-judicial stamp.

4 (a) (b) When a copy is required in respect of an application is completed, it will be made over by the Copyist/Typist concerned together with the original documents to the comparer who shall be responsible for the correctness of the copy prepared. The prepared copy shall at the end bear the Initial of the Copyist/Typist concerned and every page of the compared copy shall also be Initialed by the comparer in token of comparison. All cuttings and corrections made during comparison will be Initialed by the comparer who shall on completion of comparison put his/her signature with date at the foot of the last page of the copy. The certified copy of such document shall be issued under the signature of Orissa Public Information Officer or the Asst. State Public Information Officer as the case may be.

(c) The person applying for such information may obtain the copy thereof on further payment of Rs.20/- in shape of non-judicial stamp for each sheet of paper comprising of 180 words or part thereof.

(d) The form of application for information shall be obtained from the office of the State Public Information Officer or Assistant State Public Information Officer, as the case may be at the rate of Rs.10/- per form. Each application form shall contain a serial number and signature of the issuing clerk with the date of issue and the seal of the State Public Information Officer or Asst. State Public Information Officer as the case may be.

(f) The applications for an information shall be consecutively numbered and registered as they are received along with its date in the Register to be maintained in the form prescribed in Appendix-III.

(g) The application form for information shall be issued and received during the office hours of the working days of State Public Information Officer or Assistant State Public Information Officer as the case may be.

(h) Cost will be determined within three working days of receipt of the application form.

(i) If the required Information or decision on the disposal of the application is not received within 3 months, the same will be destroyed and the applicant will have to apply afresh in accordance with the procedure.

CHAPTER-IV

MISCELLANEOUS

5. No information shall be provided to any applicant in the following matters:

- (i) In respect of the document or records produced in a judicial proceeding.
- (ii) The information, which is likely to affect the security of any institution or the public order.
- (iii) The information, which has no relationship with the public activity.
- (iv) The information, which could cause unwarranted invasion of the privacy to any person.
- (v) Separate application shall be filed for information in respect of the separate record or information.
- (vi) Other materials described in Sections 8 and 9 of the Act.

BY ORDER OF THE COURT.

K. N. Panigrahy.
Registrar (I & E) 20.2.2006

SUBORDINATE COURTS AND ITS APPELLATE AUTHORITY.

Name of the Station	Asst. Public Information Officer	Appellate Authority
2.	3.	4.
1. Orttack	Sheristadar	District & Sessions Judge.
2. Athagari	-do-	Civil Judge(Sr. Divn)
3. Baramba	-do-	Addl. Civil Judge(Jr. Divn.
4. Narsinghpur	Senior Most Sr. Clerk	J.M.F.C.
5. Banki	Sheristadar	Civil Judge(Sr. Divn.)
6. Salipur	-do-	Civil Judge (Jr. Divn.)
7. Jagatsinghpur	Bench Clerk	Addl. District Judge
8. Kujanga	Sheristadar	Civil Judge (Jr. Divn.)
9. Kendrapara	Bench Clerk	Addl. District Judge.
10. Pattamundai	Senior most Sr. Clerk	Civil Judge (Jr. Divn.) - J.M.F.C.
11. Jajpur	Bench Clerk	Addl. District Judge
12. Jajpur Road	Sheristadar	Civil Judge(Jr. Divn.)
13. Puri	Sheristadar	District & Sessions Judge
14. Nimapara	Sheristadar	Civil Judge(Sr. Divn.)
15. Pipili	Senior most Sr. Clerk	Civil Judge(Jr. Divn.) - J.M.F.C.
16. Nayagam	Bench Clerk	Addl. District Judge
17. Dasgalla	Senior most Sr. Clerk	Civil Judge(Jr. Divn.) - J.M.F.C.
18. Bhandapara	-do-	-do-
19. Ranpur	-do-	J.M.F.C.
20. Khurda	Bench Clerk	Addl. District Judge.
21. Khurda Road	Senior most Sr. Clerk	Special Rly. Magistrate
22. Bampur	-do-	Civil Judge(Jr. Divn.) - J.M.F.C.
23. Bhubaneswar	Sheristadar	Dist. & Sessions Judge
24. Dhenkanal	Sheristadar	Dist. & Sessions Judge
25. Hindol	Sheristadar	S.D.J.M.
26. Kamakshyanagar	Sheristadar	Civil Judge(Sr. Divn.) (Contd...P/2...)

Angul	Bench Clerk	Addl. District Judge.
8. Talcher	Bench Clerk	Addl. District Judge
29. Pallahara	Sheristadar	S. D. J. M.
30. Athamallick	-do-	Civil Judge (Sr. Divn.)
31. <u>Balasore</u>	Sheristadar	Dist. & Sessions Judge
32. Jaleswar	Sheristadar	Addl. Civil Judge (Jr. Divn.)
33. Somo	Senior most Sr. Clerk	Addl. Civil Judge (Jr. Divn.) J. M. F. C.
34. Nilgiri	Sheristadar	Civil Judge (Sr. Divn.)
35. Bhadrak	Bench Clerk	Addl. District Judge
36. Basudevpur	Senior most Sr. Clerk	Addl. Civil Judge (Jr. Divn.) J. M. F. C.
37. <u>Kalahandi</u>	Sheristadar	Dist. & Sessions Judge
38. Madanpur-Rampur	Senior Most Sr. Clerk	Addl. Civil Judge (Jr. Divn.) J. M. F. C.
39. Dharamgarh	Sheristadar	Civil Judge (Sr. Divn.)
40. Nawapara	Bench Clerk	Addl. District Judge.
41. Khariar	Senior most Sr. Clerk	Addl. Civil Judge (Jr. Divn.) J. M. F. C.
42. <u>Sambalpur</u>	Sheristadar	Dist. & Sessions Judge
43. Kuchinda	-do-	Civil Judge (Sr. Divn.)
44. Balrakhol	-do-	S. D. J. M.
45. Deogarh	Bench Clerk	Addl. District Judge
46. Bargarh	-do-	Addl. District Judge
47. Padampur	Sheristadar	Civil Judge (Sr. Divn.)
48. Sohella	Senior most Sr. Clerk	J. M. F. C.
49. Bapalli	-do-	Civil Judge (Jr. Divn.) J. M. F. C.
50. Jharsuguda	Bench Clerk	Addl. District Judge
51. <u>Bolangir</u>	Sheristadar	Dist. & Sessions Judge
52. Patnagarh	-do-	Civil Judge (Sr. Divn.)
53. Kantabanjhi	Senior most Sr. Clerk	J. M. F. C.

(Contd...P/3...)

	Titilagarh	Bench Clerk	Addl. District Judge.
	Sonepur	-do-	Addl. District Judge.
56.	Biramaharajpur	Sheristadar	S. D. J. M.
57.	Rampur	Senior most Sr. Clerk	Civil Judge (J. D.) - J. M. F. C.
58.	Luisingha	-do-	J. M. F. C.
59.	<u>Koraput-Jeypore</u>	Sheristadar	District & Sessions Judge.
60.	Laxmipur	Senior most Sr. Clerk	J. M. F. C.
61.	Kotpad	-do-	J. M. F. C.
62.	Koraput	Sheristadar	Civil Judge (Sr. Divn.)
63.	Nawrangpur	Bench Clerk	Addl. District Judge.
64.	Umerkote	Senior most Sr. Clerk	J. M. F. C.
65.	Malkangiri	Bench Clerk	Addl. District Judge.
66.	Mettu (M. V. 79)	Senior most Sr. Clerk	J. M. F. C.
67.	Rayagada	Bench Clerk	Addl. District Judge.
68.	Kashipur	Senior most Sr. Clerk	J. M. F. C.
69.	Bissam-Ottack	-do-	J. M. F. C.
70.	<u>Kemupur</u>	Sheristadar	Civil Judge (Sr. Divn.)
71.	<u>Ganjan-Barhampur</u>	Sheristadar	District & Sessions Judge
72.	Digapahandi	Senior most Sr. Clerk	J. M. F. C.
73.	Chhatrapur	Sheristadar	Civil Judge (Sr. Divn.)
74.	Sorada	-do-	Civil Judge (Jr. Divn.) - J. M. F. C.
75.	Bhanjanagar	Bench Bench Clerk	Addl. District Judge.
76.	Kodala	Sr. most Sr. Clerk	Civil Judge (Jr. Divn.) - J. M. F. C.
77.	Aska	Sheristadar	Civil Judge (Sr. Divn.)
78.	Khallikote	Senior most Sr. Clerk	J. M. F. C.
79.	Patrapur	Sheristadar	Civil Judge (Jr. Divn.)
80.	Purusottampur	Senior most Sr. Clerk	J. M. F. C.

(Contd. ...)

11/4/11

66

81. Parlakhemundi	Bench Clerk
82. R. Udayagiri	Senior most Sr. Clerk
83. <u>Kandhamal-Phulbani</u>	Sheristadar
84. G. Udayagiri	Senior most Sr. Clerk
85. Daringbari	-do-
86. Balliguda	Sheristadar
87. <u>Boudi</u>	Bench Clerk
88. Kantamal	Senior most Sr. Clerk
89. Sundargari	Sheristadar
90. Bonai	Sheristadar
91. Rajgangpur	Senior most Sr. Clerk
92. Bourkela	Bench Clerk
93. <u>Mayurbhanj-Baripada</u>	Sheristadar
94. Rairangpur	Bench Clerk
95. Udala	Sheristadar
96. Karanjia	-do-
97. Keonjhar	Sheristadar
98. Champua	Sheristadar
99. Sarbil	Senior most Sr. Clerk
100. Mandapur	Sheristadar

Addl. District Judge
J.M.F.C.

District & Sessions Judge
J.M.F.C.

Civil Judge (Jr. Divn.) - JMFC

Civil Judge (Sr. Divn.)

Addl. District Judge.

Civil Judge (Jr. Divn.) - JMFC

District & Sessions Judge

Civil Judge (Sr. Divn.)

J.M.F.C.

Addl. District Judge

District & Sessions Judge

Addl. District Judge

Civil Judge (Sr. Divn.)

Civil Judge (Sr. Divn.)

District & Sessions Judge

Civil Judge (Sr. Divn.)

Civil Judge (Jr. Divn.) -
J.M.F.C.

Civil Judge (Sr. Divn.)

APPLICATION FORM FOR INFORMATION.

Space for
court fee
stamp

SERIAL NO. _____

IN THE HIGH COURT OF ORISSA, CUTTACK.

Description of document of which the information is required. Declaration: I, the applicant do hereby solemnly affirm and state that the facts stated in the application form are true to my knowledge and are based on information which I have obtained from the authentic sources. I believe the said information to be true and the information sought for by me are not coming within the purview of Section 8 (1) (a) to (j) of The Right to Information Act, 2005 and under Rule 5 of The Orissa High Court Right to Information Rules, 2005. Signature of the applicant Date:	I, Son of at P.S. Dist. do hereby apply for the information/order passed by the Hon'ble High Court relating to Dated this day of 20 Signature of the applicant.
--	---

FOR OFFICE USE ONLY

Application received on..... Copy ready for supply..... Compared by (1)..... (2)..... Signature of the Issuing clerk Date: Received copy of information Signature of applicant	Estimated cost..... Record received on Information ready on..... Information delivered on..... State Public Information Officer Date (seal)
---	--

APPLICATION FORM FOR INFORMATION.

Space for
court fee
stamp

SERIAL NO. _____

IN THE COURT OF.....

Description of document of which the information is required. Declaration: I,..... the applicant do hereby solemnly affirm and state that the facts stated in the application form are true to my knowledge and are based on information which I have obtained from the authentic sources. I believe the said information to be true and the information sought for by me are not coming within the purview of Section 8 (1) (a) to (j) of The Right to Information Act, 2005 and under Rule 5 of The Orissa High Court Right to Information Rules, 2005. Signature of the applicant Date:	I,..... Son ofat P.S.....Dist..... do hereby apply for the information/order passed by the Hon'ble High Court relating to Dated this day of 20 Signature of the applicant.
---	---

FOR OFFICE USE ONLY

Application received on..... Copy ready for supply..... Compared by (1)..... (2)..... Signature of the Issuing clerk Date: Received copy of information Signature of applicant	Estimated cost..... Record received on Information ready on..... Information delivered on..... Asst. State Public Information Officer Date (seal)
---	---

REGISTER OF APPLICATIONS FOR INFORMATION
IN THE ORISSA HIGH COURT, C U T T A C K.

Serial Number with Date of Application.	Name of the applicant with address.	Date of estimating the value of Court Fees to be paid.	Date of filing of deficit stamp	Date of delivery of information	Signature of the applicant	Remarks
(1)	(2)	(3)	(4)	(5)	(6)	(7)

N.B. - (1) If application is rejected, brief reasons thereof shall be entered in red ink in the remarks column.

(2) If there is delay beyond the prescribed period in delivery of the information, the reasons for such delay be noted in the remarks column.

(3) Register be verified by the State Public Information Officer/State Asst. Public Information Officer, once in every week.